

**ENGL 0471 - FALL 2023**  
**Fundamentals of Reading and Writing**

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**Course Information:** MW 9:45-11:20 AM

**Course Website:** D2L (online.brazosport.edu)

**Instructor:** Ms. Jen Paul

**Office:** B. 216

**Email:** jennifer.paul@brazosport.edu

**Student Hours:**

- MW: 12:00-1:00 PM and 3:00-5:30 PM
  - any other day/time by Zoom appointment
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**Required Text:**

The textbook for this class is the free e-book listed below. All other readings will be provided.

*The Word on College Reading and Writing*

Babin, Monique, et al.

Open Oregon Educational Resources

2017

<https://openoregon.pressbooks.pub/wrd/>

**Learning Outcomes:**

You may read through these bullet points to get a general idea of what we will practice in this class.

- Locate textual information, draw inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
- Comprehend and use vocabulary effectively in speaking, reading, and writing.
- Identify and analyze the audience, purpose, and message across a variety of texts.
- Describe and apply insights gained from reading and writing a variety of texts.
- Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose.
- Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
- Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.

- Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
- Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.
- Recognize and apply the conventions of Standard English in reading and writing.

### Grade Breakdown:

Class Participation	10%
Quill	15%
Paper 1	20%
Paper 2	20%
Final Project	30%
Journals	5%
Total*	100%

\*Students may earn 5% extra credit by attending a Writing Center session for help on any one of their papers.

**A** = 90-100

**B** = 80-89

**C** = 70-79

**D** = 60-69

**F** = 59 and below

### Writing Center:

Student Success Center, Room E. 220

The BC Writing Center (BCWC) is there to help you with reading, writing, and/or speaking. The service is funded through your tuition payments, so it is “good-student practice” to take advantage of this amenity.

To earn 5 points of extra credit, schedule an appointment with the BCWC and have a session with a tutor. The tutor will give you a reflection sheet to fill out, and you can turn this in to me in-person or scan and upload it online at any time to earn your credit.

I encourage you to visit the WC as many times as you like, but only one visit will count for extra credit.

Schedule appointment online: <https://tutortrac.brazosport.edu>

Call: (979) 230-3460

## **Policies**

### **Course Behavior:**

In order for this class to be a safe environment for all students, behaviors including actions or speech that demeans or disrespects anyone's person, race, religion, sexuality, or gender identity will not be tolerated.

Any student found to be deliberately creating a hostile environment, or who does not alter their behavior after a complaint has been put forth and explained, will be reported to the Dean of Students.

### **Late Work:**

All work must be posted by the day and time it is due, which is listed in this syllabus. Late work will only be accepted in legitimate extenuating circumstances.

### **Absences and Withdrawals:**

Regular class attendance enhances a student's chances for successful completion of this course. Students who miss more than 20% of the total number of classes run the risk of failing the course. Withdrawals are the responsibility of the student. The official **withdrawal deadline** for this semester is **November 6th**. To withdraw from a course, contact the Registrar's Office at 979-230-3221.

### **Academic Honesty Policy:**

Brazosport College assumes that students eligible to perform on the college level are familiar with the ordinary rules governing proper conduct including academic honesty. The principle of academic honesty is that all work presented by you is yours alone. Academic dishonesty including, but not limited to, cheating, plagiarism, and collusion shall be treated appropriately. Please refer to the Brazosport College Student Guide for more information. This is available online at <http://www.brazosport.edu>.

Academic dishonesty violates both the policies of this course and the Student Code of Conduct. In this class, any occurrence of academic dishonesty will be referred to the Dean of Student Services for prompt adjudication, and may, at a minimum, result in a failing grade for that assignment and potentially in this course. Sanctions may be imposed beyond your grade in this course by the Dean of Student Services.

### **Title IX:**

Brazosport College faculty and staff are committed to supporting students and upholding the College District's non-discrimination policy. Under Title IX and Brazosport College's policy FFDA (Local), discrimination based on sex, gender, sexual orientation, gender identity, and gender expression is prohibited. If you experience an incident of discrimination, we encourage you to

report it. While you may talk to a faculty or staff member at BC, please understand that they are “Responsible Employees” and must report what you tell them to college officials. You can also contact the Title IX Coordinators directly by using the contact information below. Additional information is found on the Sexual Misconduct webpage at [www.brazosport.edu/sexualmisconduct](http://www.brazosport.edu/sexualmisconduct).

Alex Crouse, Director of Student Life and Title IX Coordinator  
979-230-3355, [alex.crouse@brazosport.edu](mailto:alex.crouse@brazosport.edu)

Mareille Rolon, HR Coordinator and Deputy Title IX Coordinator  
979-230-3303; [marielle.rolon@brazosport.edu](mailto:marielle.rolon@brazosport.edu)

### **Students with Disabilities:**

Brazosport College is committed to providing equal education opportunities to every student. BC offers services for individuals with special needs and capabilities including counseling, tutoring, equipment, and software to assist students with special needs. For students to receive any accommodation, documentation must be completed in the Office of Disability Services. Please contact Phil Robertson, Special Populations Counselor at 979-230-3236 for further information.

### **Covid-19 Statement:**

We care about the health and safety of our students, faculty, and staff. Brazosport College continues to take certain measures to minimize the spread of COVID-19. As we plan for the start of the semester, we ask that you be mindful of the following:

- Faculty, staff, and students should perform a daily health check before entering any building on the Brazosport College campus. It is vitally important that you please stay home if you are sick.
- We encourage you to be mindful of your personal interactions to protect yourself and others and help slow the spread of COVID-19.

Pursuant to the new CDC guidance issued on August 11, 2022:

- An individual who is diagnosed with COVID:
  - The individual should stay home and isolate for at least 5 days after symptom onset. If, after 5 days, the individual is fever-free for at least 24 hours, without the use of fever-reducing medications, and with improvement of other symptoms, isolation may end.
  - Regardless of when isolation ends, it is recommended to avoid being around people who are more likely to get very sick from COVID-19 until at least day 11, and wear a high-quality mask around others for 5 additional days after isolation.
- If an individual has close contact (within 6 feet for a cumulative total of 15 minutes) with a person who has tested positive, the individual should wear a mask around others for 10 days and test on day 5, if possible. If symptoms develop, please get tested and stay home.

- For those who are sick and suspect that they have COVID-19 but have not received their test results yet:
  - Regardless of vaccination status, the individual should isolate from others. If the test results are positive, follow the CDC's full isolation recommendations. If the results are negative, the individual can end their isolation.

We will continue to follow guidance from the CDC, state, and local health departments. We are prepared to make changes to operations if necessary, so it's vital that you check your Brazosport College email for updates.

Please continue following the CDC guidelines for preventing the COVID-19 Coronavirus, which include, but are not limited to, thorough hand washing, social distancing, and receiving COVID-19 vaccinations.

All COVID-19 questions or concerns should be directed to Marshall Campbell, Vice President, Human Resources and Chair of the Executive Council.

### **Student Services:**

Information about the Library is available by calling 979-230-3310 or visiting <https://brazosport.edu/students/for-students/places-services/library/>.

For assistance with online courses, an open computer lab, online and make-up testing, audio/visual services, and study skills, visit Learning Services, E-130, next to the Library, call 979-230-3253 or visit <https://brazosport.edu/students/for-students/places-services/learning-services/>

For more information about the tutoring available in the Student Success Center, E-200, call 979-230-3527, or visit <https://brazosport.edu/students/for-students/student-success-center/>.

- To contact the Writing Center directly, call 979-230-3460 or visit <https://brazosport.edu/students/for-students/student-success-center/writing-center/>.

To contact the Communications and Fine Arts Division, B-223, call 979-230-3224 or visit <https://brazosport.edu/faculty-and-staff/employee-services/information-technology/#students>.

The Student Services provides assistance in the following:

- Counseling and Advising: 979-230-3040
- Student Life: 979-230-3355
- Gator Mart Food Pantry: 979-230-3355
- Financial Aid: 979-230-3294
- Student Activities: 979-230-3355

To reach the Information Technology Department for computer, email, or other technical assistance call the Helpdesk at 979-230-3266 or visit K-100.

**TimelyCare:**

To help you on your educational pathway, Brazosport College provides all students with access to TimelyCare. If you're stressed, challenged, or need help, download the TimelyCare app today! It's your free virtual health and well-being service platform, available 24/7, 365 days of the year. Search "TimelyCare" in your app store. Then, register with your student email to access your health care services.

**AI Statement:**

Any student writing suspected to be generated by AI will be subject to further scrutiny. There are sites (including TurnItIn) that will scan a text and identify potentially AI-generated content, however, the professor is aware that these sites cannot be completely accurate. The professor will always meet with the student before their paper is assumed academically dishonest. In the case where the professor has reasonable evidence of academic dishonesty after meeting with the student, they will proceed by notifying the Dean of Student Services.